

# BUILD YOUR OWN PARTY

PLEASE READ ENTIRE PACKET, COMPLETE, SIGN, AND SUBMIT FORM TO GUEST SERVICES VIA  
EMAIL [INFO@PINEDALEAQUATIC.COM](mailto:INFO@PINEDALEAQUATIC.COM), OR IN PERSON AT LEAST 7 DAYS PRIOR TO REQUESTED DATE.  
ALLOW AT LEAST 2-3 BUSINESS DAYS FOR APPROVAL.

## STEP #1

**CIRCLE ALL OPTIONS YOU WOULD LIKE FOR YOUR 2 HOUR PARTY**

ALL OPTIONS INCLUDE EXCLUSIVE USE WITH THE EXCEPTION OF LEISURE POOL  
\*ONLY THE PARTY ROOM INCLUDES ADMISSION FOR UP TO 25 (KIDS AND ADULTS)!

Party room (\$100/2hr)*	Leisure Pool (N/C)	Climbing Wall (\$55/1hr)
Half Gym (\$30/1hr)	Bounce House (\$55/1hr)	BBQ Grill (\$25)

## STEP #2

CHOOSE A DATE AND TIME FOR YOUR PARTY ([SEE PAGE 2 FOR TIME OPTIONS](#))

Choice #1- Date _____	Times – Beginning _____	Ending _____
Choice #2- Date _____	Times – Beginning _____	Ending _____
Choice #3- Date _____	Times – Beginning _____	Ending _____

## STEP #3

GIVE US SOME IMPORTANT INFORMATION SO WE CAN MAKE YOUR PARTY GREAT!

Number of Youth participants: \_\_\_\_\_ Age range of Youth: \_\_\_\_\_  
Number of Adult participants: \_\_\_\_\_

Name of Birthday Boy \_\_\_\_\_ Name of Birthday Girl \_\_\_\_\_

**Responsible Party: Name** \_\_\_\_\_

**Contact Phone Number** \_\_\_\_\_

**Email** \_\_\_\_\_

I agree to abide by all PAC rules and party policies (copies available at Guest Services).

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\*\*\*\*\*OFFICE USE ONLY\*\*\*\*\*

Departmental Approval: **AQ** \_\_\_\_\_ Date \_\_\_\_\_ **REC** \_\_\_\_\_ Date \_\_\_\_\_ **DIR** \_\_\_\_\_ Date \_\_\_\_\_

Circle one: Standard Rate Group Rate No Charge

Fees due for Rental: \_\_\_\_\_ Supervisor Comments: \_\_\_\_\_

Date Paid \_\_\_\_\_ On Calendar: STAFF \_\_\_\_\_ Date \_\_\_\_\_ In RecTrac: STAFF \_\_\_\_\_ Date \_\_\_\_\_ Confirmation Call  
made by: STAFF \_\_\_\_\_ Date \_\_\_\_\_

# BUILD YOUR OWN PARTY!

## Available Party Times

When booking your party please use the available times listed below. Parties can be booked for a maximum of two hours. You may set up your party 30 min prior to booked time but must be out of the Party Room by designated end time.

**M-Th** 4-6pm or 5-7pm

**Friday** 12-2pm or 4-6pm

**Saturday** 11-1pm or 2-4pm

## GENERAL PAC PARTY RULES

- All children ages 7 and under must be accompanied, at all times, by an actively supervising responsible person (age 16+) in all areas of PAC (including in the water).
- Patrons upstairs must be 14 years of age or older, or accompanied by an actively supervising person over 18 years of age.
- PAC is located on SCSD#1 premises. No alcohol, tobacco, firearms, or pets are allowed in the building or surrounding areas (*except service dogs, as defined by ADA & WY State Statute 35-13-205*)
- All items should be removed from the party room by the end of your reservation, with all trash placed in provided receptacles and the tables wiped down and floor swept. Do not leave any food in fridge or freezer. Any excessive cleaning required by PAC staff may result in an additional cleaning fee.
- Payment in full for party is expected 2 days prior to reservation date. Payment of party room covers admission for up to 25 people for 2hr admission time only. Additional charges apply day of party if attendance exceeds 25 person limit or people stay after the 2 hr time slot.
- A list of facility rules can be obtained at Guest Services