



535 North Tyler Avenue
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Pinedale, WY 82941

www.pinedaleaquatic.com
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JOB DESCRIPTION: FITNESS INSTRUCTOR

The fitness instructor provides quality exercise classes for PAC patrons. The instructor is responsible for the safety of class participants by offering an appropriate level class to the individuals participating while using the latest teaching techniques and fitness moves. This position is an hourly position and will work a varied schedule to include early mornings, evenings, weekends, and holidays.

Supervised by: Aquatic/Recreation Supervisor and/or Recreation Managers

Supervises: None

Essential Job Duties:

- Organize, set up, clean and store all class supplies.
- With the Recreation and/or Aquatic Supervisor, establish an inventory of exercise equipment and needs.
- Complete and maintain necessary records/forms as required by the supervisor.
- Ensure the safety of all class participants, providing modifications to accommodate varying fitness levels and medical concerns.
- Enforce all general facility policies and rules.
- Assist with medical emergencies and administer first aid and CPR as necessary.
- Inspect facilities for cleanliness. Report any unsafe or unclean areas of the facility.
- Handle and report to the Recreation and/or Aquatic Supervisor any problems, concerns, or emergencies that arise during classes.
- Establish and maintain good public relations for all recreation programs and activities.
- Keep all certifications current and on file with the PAC.
- Attend staff meetings and in-service trainings as appropriate.
- Make suggestions for advertising the class offerings.
- Performs other appropriate duties as assigned.

Qualifications/Abilities:

- Must be 18 years of age or older.
- Must hold a current Group Fitness Certification or a specific class certification (i.e. Zumba, Kickboxing, Insanity, etc); previous experience leading fitness classes preferred.
- Must have current certifications in First Aid/CPR or ability to obtain within 90 days of hire date.
- Must be willing to upgrade knowledge base or certification as client demand dictates.
- Must be able to exercise mature and independent judgment and critical thought.
- Must be able to communicate both verbally and in writing.
- Must pass a background check and any required drug screenings.
- Must be able to work with adults of all ages and physical abilities.
- Must be able to bend, crouch, stoop, reach, climb, and provide physical assistance and demonstration to class participants as needed.

I, _____ have read the above job description for the Pinedale Aquatic Center Fitness Instructor position. To the best of my knowledge I am able to perform all duties of the job as described.

Employee

Date

Supervisor

Date