



535 North Tyler Avenue
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www.pinedaleaquatic.com
307.367.2832

JOB DESCRIPTION: Camp Counselor – Seasonal

The Camp Counselor will perform active supervision and leading of a variety of tasks in a summer camp setting including recreation activities, arts and crafts, sports, games, and hobbies.

Supervisory Responsibilities:

- None

Essential Duties/Responsibilities:

- Assists in planning and leading age-appropriate camp activities.
- Provides active supervision of campers.
- Enforces camp and facility rules and regulations and ensures safety in camp activities.
- Performs first aid following prescribed procedures and contacts emergency medical personnel when required by the situation.
- Teaches participants the principles, techniques, and safety procedures for each activity.
- Cleans, maintains and ensures proper use of and preparation of camp facilities and equipment.
- Reports incidents, including accidents or behavior issues and camper or parent complaints to leadership and works to resolve issues.
- Assists in the inventorying, ordering, and organizing of camp supplies.
- Attends staff meetings and orientation during the summer season.
- Performs other duties as assigned.

Required Skills & Abilities:

- Enthusiastic and positive attitude.
- Strong communication and interpersonal skills.
- High level of responsibility and accountability.
- Ability to learn and enforce the camp’s safety and operating rules and discipline policy.

Education and Experience:

- 16 years or older (age 18+ preferred for driving).
- Previous experience working with children preferred.
- Must pass reference checks and, if age 18 years or older, background screenings, which include a criminal background check and a driver motor vehicle record check. Must pass any required drug screenings.
- Must possess current Adult/Child CPR/First Aid certification or be able to obtain within 14 days of hire.

Physical Requirements:

- Able to participate in games, sports, and physical activities including water-based games and activities.
- Able to maintain attention and high levels of energy or excitement for extended periods of time.
- Must be able to spend large quantities of time outdoors and tolerate a variety of weather conditions.
- Must be able to spend prolonged periods of time standing, walking, and biking.

I, _____ have read the above job description for the Pinedale Aquatic Center Camp Counselor position. To the best of my knowledge I am able to perform all duties of the job as described.

Supervisor
